

SUNSET VIEW HAMLET BOARD MEETING MINUTES – September 27, 2025

PRESENT: DARRELL ORACHESKI, RHONDA BARTLETT, KYLE NERBAS

GUESTS: Adam Court

1. Kyle called the meeting to order at 10:04 AM
2. Agenda approved and adopted by Kyle
3. Minutes of the July 10, 2025 meeting adopted by Darrel
4. No delegations present.
5. Communications
 - a. Packages for new residents: The website provides information for newcomers, with its address included in the annual newsletter. **ACTION:** Rhonda will ask Nicole about adding a section with more details for new residents.
 - b. Tree removal requests: 12–13 trees in the public reserve may pose issues for nearby residents. **ACTION:** Darrel will get quotes from Germs Tree Removal for costs. Another request from a Kenderdine resident involves trees likely on private property; residents are advised to contact the RM for discussion.
 - c. The Semi-Annual Meeting with RM and Hamlet Boards is scheduled for October 22nd. Kyle will be absent, while Darrel's attendance is uncertain. Rhonda will be away but may participate virtually.
 - d. **ACTION:** Rhonda will notify Shiloh that the Hamlet Board will arrange a spring meeting to discuss fire protection.
6. Board Member Forum
 - a. Maintenance Contract: The maintenance contract was reviewed and signed. Rhonda will provide Adam with the RM contract in the spring.
7. Standing Agenda Items
 - a. Roads – Kyle had Kevin Morozkowski address drainage issues on Kenderdine; some improvement was made, but more work is needed. The Hamlet Board will ask the RM to assist Darrel in spring with additional repairs. **ACTION:** Rhonda will check with the RM about homeowner responsibility for road repairs during building or renovations.
 - b. Waste management – Three bins will be open during winter, emptied every two weeks starting October 15, 2025, per Rhonda's arrangement with WYRA. **ACTION:** Darrel is obtaining quotes from Mitchells for relocating the bins to reduce odour impact on residents.
8. Unfinished Business
 - a. Park Washroom – Some residents suggested a porta potty for the park, but the board declined due to potential odour concerns. Rhonda made a motion to install a septic system washroom; the motion passed, and Kyle will research installation costs. **ACTION:** Kyle to get septic system costs.

- b. Utility Board Update – The \$25,000 approved at the AGM has been transferred to the Utility Board for operational expenses. Sheldon informed Rhonda that the board is currently in a strong position. The MOU with the RM has been signed, supporting future costs.
- c. 5-Year Capital Plan – Kyle made a motion to add the cost of repairing the final two buildings at the park to the capital plan. The motion was approved. Adam will commence the repairs either in the upcoming autumn or early next spring.
- d. Speed radar signs – The signs have been installed. Rhonda is required to complete a final report for the SGI grant, which includes one month of data from the signs. **ACTION:** Darrel will contact Paige as soon as possible to provide her with access to the data needed for the report submission.
- e. South Beach Parking – There's a clear need for golf cart and ATV parking at the beach. **ACTION:** Rhonda will ask Paige to visit this fall to plan spring development in the public reserve area.

9. New Business

- a. Community Court Handover and Policies – The board discussed the importance of transferring community court responsibility to the Hamlet Board. The Hamlet Board will draft policies addressing use, sharing, and noise to benefit all residents. **ACTION:** Rhonda will contact Darryl and Gerald about not planting trees in the area.
- b. List of maintenance supplies – The following were identified as future needs for maintenance:
 - i. Dock legs: Adam will order and have for next spring.
 - ii. Bouy lights: Kyle will order replacement lights
 - iii. Swim platform ladder: Kyle will get replacement price
 - iv. Bike racks for park and beach: Rhonda will get prices
 - v. Roof on shop: Darrel will price out shingles
 - vi. Kyle will find costs on the following: Leaf blower, weed sprayer, small compressor, impact, socket set, and moving dolly

10. Action Items reviewed.

11. Next meeting will be to be determined.

12. Meeting adjourned at 10:50.

Action	Person Responsible	Date to Be Completed
Website addition for new residents	Rhonda	Dec 1, 2025
Tree removal quote	Darrel	October 30, 2025
RM fire meeting	Rhonda	October 1, 2025
Homeowner responsibility for road restoration	Rhonda	October 1, 2025
Garbage bin relocation pricing	Darrel	October 30, 2025
Septic costs for park washroom	Kyle	October 30, 2025
Data for speed radar signs to Paige	Darrel	ASAP

Community Planner involvement in beach parking	Rhonda	October 1, 2025
Cancel tree planting	Rhonda	ASAP
Order legs for dock	Adam	Oct 1, 2025
Buoy lights	Kyle	May 1, 2026
Costs for swim ladder and maintenance equipment	Kyle	March 1, 2026
Shingle costs	Darrel	March 1, 2026
Bike rack cost	Rhonda	March 1, 2026